



FOSLS Meeting Minutes

13th September 2023 - Queens Road Social, 7.00pm

1. Welcome & Apologies (JK)

Attendees: Andrew Hopwood, Mark Murray, Juliana Garay, Fiona Govan, Carole Madigan, Ali Dwan, Emily Gerard, Sharon Cowey, Jayne Krol, Kiki Ball, Karoline Brennan, Amy Nelson, Cherrie Edger, Frances Jones

Apologies: Sarah Roberts, Helen Blundy, Carol Kerr, Andy Green, Esrin Graham, Helen Hopkins, Alex Witterick, Emily Pope

2. Committee Roles for 2023/24 (JK)

Jayne Krol to stay on as chair for the current year. Kiki Ball is to remain as Vice Chair, Frances Jones was appointed secretary following the resignation of Carol Kerr and Sarah Roberts. Thanks extended to Carol and Sarah for all of their hard work. Jayne Krol will step back as Chair at the end of the academic year. FOSLS welcomes any applications for a new chair to ensure a smooth transition.

3. Treasurer's Report & Summary of 2022/23 (KB)

KB presented a report on the financial status of the committee, the amount raised in last academic year was £16,243. There is currently approx. £25,000 in the bank account. Some of this has been allocated for outstanding commitments.

Annual spend includes sun hats, leavers hoodies, year two eggs. This roughly comes to £3,000 per annum.

4. Fundraising Target for 2023/24 (KB)

2022/23 target was £6000, which was exceeded. A target was set for the current year of £10,000.

5. Funding Requests (school)

School Library - Mrs. Edger would like some money to make some improvements to the blue library and would like some ongoing funds to keep the libraries updated. Mrs Cowey made a suggestion that updating books could be part of the annual FOSLS spend as well as the £309 FOSLS contribute towards the library bar coding system.

Outdoor Equipment/Year 1 Play Area - Some quotes have been obtained and are awaiting more. Money raised from Soccer Challenge must be used for improvements to outdoor space/equipment.

6. Grant Opportunities

(a) Tesco Grant Scheme

Two of the three options in store must now be school/education based so there are six opportunities in the year to apply. Applications are very detailed and you need details of exactly how you were going to spend the funds.

Action Point - School to find the application that was submitted for the ROLA.

(b) Formby Parish Grant

The stipulation is that it has to benefit the wider community, and the money needs to be spent within 3 months. If we can match their donation we are more likely to be approved.

Action Point -Jayne Krol is going to send Ali Dwan an application form for her to look at.

7. Stationery Packs (JK)

Stationary packs despite success in previous years more recently, we have found it difficult to sell the stationary packs. FOSLs will continue to hold a certain supply for sale and for the children receiving Pupil Premium. The idea of a Stationary Tuck Shop was suggested for children to top up their stationary packs when necessary.

Action Point- JK to resign the stationary pack and speak to the office about a stationary tuck shop.

8. DISCO (KB)

Last year we did three discos a year. However, due to the workload for staff members we have adjusted this to 2 a year. Problems that we've had in previous years are the initial slow ticket sales . This results in FOSLS not staffing the event properly and inadequate supplies for the attendees. It was discussed that sweets will no longer be part of the ticket price. Students will just get a drink and reduce the price to £3.

The age range of the discos discussed - Autumn disco will be Year one, two and three. Reception children will not be able to attend. Summer one will be reception, Year one and Year Two. Reception will be able to come to the summer one and year three will move up to the junior disco ticket price will be £3. Amy Nelson will take the lead on the discos.

In terms of managing the entrances, it was decided that we would need class lists and we are going to open three different entrances to allow each class year to have their own entrance. We don't need an emergency contact list if this is held by the office.

Autumn Disco – 12th October 2023

Summer Disco – 23rd May 2023

9. Fundraising Events for 2023/24

The following events will be held in this Academic Year:

Cauliflower Cards – 18th September to 4th October

Forms will be in school shortly. Parents will have 2 weeks in which to complete the artwork and send it back to school. Lian will lead this event. We have rejigged the instructions to go out to the parents as well.

Bucket Challenge – 18th – 29th September

Students bring in their foreign currencies. The class with the bucket wins and the class wins some Haribos.

Christmas take over day – Tuesday 19th December

Feedback from last year suggested that people thought that they were they were being charged to send their children to school. However, as it all FOSLS event, all of the events are suggested donations and not obligatory. School are going to contact the people and let them know that if they are struggling to pay the suggested donation of £10, they will cover that for them.

Another suggestion was posited for there to be an option to donate towards the cost of other children's take over days.

AP- FOSLS need to plan activities and arrange volunteers.

World Book Day – 7th March 2024

The school wishes to make some changes to the World Book Day. Rather than give a token, they want to buy the books in advance and give the children a book on world book Day. In order to do this, the school would need to buy the books up front and then recoup the money.

The second hand book sale was less of a success this year so we have decided to run the event on alternative years.

Concerts

Following the success of the concert last Year, Anna Corcoran has offered to do another Christmas Themed concert. Date suggested Friday 1st December 2023.

Action Point – JK to contact Anna Corcoran to confirm a date.

MUFTI

12th October – Bookable online and also buckets at the gates.

7th March – World Book Day – Dress as your favourite character

12th July - Break the rules Day - This would involve breaking some of the minor school rules IE no nail polish, no uniform etc.

Other fundraising ideas

The committee discussed upcoming fundraising events for the year 2023-24. The following events were proposed:

- Advent Book Calendar - Advent calendar in a book form, you open up the first day of the Advent calendar and you will receive a book or a chapter of a book due to the cost of providing books and it was suggested that we do a digital version of this.

Action Point - JK to look in to which books can be used.

- A summer takeover day was suggested. We cannot have another full school day so we will revisit this idea later in the year.

Action Point -KB to source ideas for an after school festival and we will discuss in January.

- Art Exhibition – In previous years a company has come into St. Luke's school together with FOSLS to help their children do artwork which is then framed on an exhibition. We have shelved this idea to coincide with Arts week for 24/25 in order that we may do some further research into how this would be feasible.
- A Colour Run campaign was all so suggested as a fundraiser. However, the anti-bullying ambassadors are doing a colour run campaign in order to raise awareness for bullying.

10. AOB

- Notice Boards update – EG to update the notice boards outside the school reception
- Newsletter – FJ to work with Esrin G to put together a newsletter with upcoming events.

11. Date of Next Meeting – Wednesday 17th January

Dates at a Glance:

- Bucket Challenge – 18-29th September
- Cauliflower Cards – 18th September – 4th October
- Christmas Takeover Day – Tuesday 19th December
- Concert – 1st December
- DISCOs – Thursday 12th October & Thursday 23rd May 2024.
Mufti – 12th October, 7th March, 12th July.

The meeting concluded with a vote of thanks to all attendees for their participation and contributions.

Minutes recorded by: Frances Jones

Minutes reviewed and approved by: Jayne Krol

End of Minutes